

Agenda
Regular City of Hoyt Lakes Council Meeting
City Hall Council Chambers

Monday, July 22, 2024

5:30 pm

1. ROLL CALL

Mayor Grams, Councilors Kramar, Beauregard, Scott

2. PLEDGE OF ALLEGIANCE

3. CONSENT AGENDA

*Consent Agenda: asterisked items are routine, non-controversial, and/or have been discussed at a previous Council meeting. These items will be approved in one motion unless discussion is requested in which case the item will be considered in its normal sequence on the agenda.

4. APPROVAL OF CITY COUNCIL MINUTES *

4.1 Regular City Council Meeting – July 8, 2024.

5. CORRESPONDENCE *

5.1 St. Louis County Administration – Notice regarding moratorium on cannabis businesses.

5.2 American Pickers – Request for participants.

5.3 Hoyt Lakes Public Library Minutes – April 2024.

5.4 Hoyt Lakes Fire Department Minutes – June 2024.

5.5 East Range Public Safety Board Minutes – June 2024.

6. FINANCIALS – June 2024*

7. GUESTS/CITIZEN FORUM

8. REPORTS FROM STAFF

City Administrator Lammi

Recreation Director West

Library Director Sowers

Public Works Director Snetsinger

Public Utilities Director Berndt

EMS Director Olmstead

ERPD Chief Soular

Fire Chief House

Mesabi East Youth Sports Coordinator Mark Goerd

City Attorney Brunfelt

9. REPORTS FROM ELECTED OFFICIALS

Councilor Kramar
Councilor Beauregard
Councilor Scott
Mayor Grams

10. OLD BUSINESS

10.1 None.

11. NEW BUSINESS

- 11.1 Ranger ATV Snowmobile Club invoice in the amount of \$18,446.30 to SEH for the Seven Beavers Moose Trail from Biwabik to Skibo.
- 11.2 Ranger ATV Snowmobile Club invoice in the amount of \$1,400.00 to SEH for the Seven Beavers Moose Trail from Biwabik to Skibo.
- 11.3 LG555 government approval or acknowledgement for use of gambling funds from the Hoyt Lakes Chamber of Commerce.
- 11.4 Request from Dan Darbo to transfer liquor license to the Midway Shelter building on August 14, 2024.
- 11.5 Garden Club request for waiver of fees for a Fisherman's Point Shelter.
- 11.6 Resolution 20204-016 grant application to the National Volunteer Fire Council for turnout gear.
- 11.7 Contract with Range Credit Bureau for collections of a past due accounts receivable account.
- 11.8 Request to terminate Airgas contract and issue request for proposals for Hoyt Lakes EMS Department oxygen.

12. ADJOURNMENT

Next Council Meetings:

Monday, August 12, 2024 at 5:30 pm – Regular Meeting

Monday, August 26, 2024 at 5:30 pm – Regular Meeting

Minutes
Regular Meeting of the Hoyt Lakes City Council
Hoyt Lakes City Hall Council Chambers
Monday, July 8, 2024
5:30 p.m.

PRESENT: Mayor Grams, Councilors Kramar, Beauregard, Scott

ABSENT: None

AISO PRESENT: City Administrator Becky Lammi, City Attorney Mitch Brunfelt, EMS Director Melanie Olmstead

Meeting was called to order by Mayor Grams at 5:30 p.m.

APPROVAL OF CONSENT AGENDA

Moved by Kramar supported by Beauregard to approve the following consent agenda items:

APPROVAL OF MINUTES-

- 4.1 Regular City Council Meeting – June 24, 2024.
- 4.2 Special City Council Meeting – July 1, 2024.

CORRESPONDENCE –

- 5.1 East Range Public Safety Board Meeting Minutes – May 2024.
- 5.2 East Range Joint Powers Board Meeting Minutes – May 2024.
- 5.3 League of Minnesota Cities – Notices of Dues Increase.
- 5.4 Blight Report – January 2024.
- 5.5 Blight Report – February 2024.

APPROVAL FOR PAYMENT – CLAIMS

- 6.1 Disbursements - \$224,614.52
- 6.2 Payroll - \$97,630.51
 - 6.2.1 Payroll - \$85,844.96
 - 6.2.2 Benefits - \$11,785.55
 - 6.2.3 Insurance - \$37,821.55

Motion carried unanimously.

APPEARANCES/PUBLIC FORUM

None.

REPORTS FROM STAFF

City Administrator Lammi stated the contractor should be back to finish Midway area late this week/early next week. An audit extension has been requested due to EMSMC financial reports and software conversion issues.

EMS Director Olmstead shared she and Cody have finished Community Paramedic training and are in process of updating license.

REPORTS FROM ELECTED OFFICIALS

None

OLD BUSINESS

Moved by Beauregard to table Birchwood Terrace Park discussion.

NEW BUSINESS

Moved by Beauregard supported by Scott to approve the memorandum of understanding regarding waiver of compensatory cap for an employee with AFSCME 2780. Motion carried unanimously.

Moved by Kramar supported by Beauregard to approve Essentia Health request and appointing Dr. Brandon C. Drazich as the Medical Director for the City of Hoyt Lakes Emergency Medical Services Department. Motion carried unanimously.

Moved by Beauregard supported by Kramar to call for applications for Zamboni operator hiring. Motion carried unanimously.

Moved by Scott supported by Beauregard to adopt Resolution 2024-015 accepting donation from NewRange Copper Nickel. Motion carried unanimously.

Moved by Kramar supported by Grams to discontinue ESST for paid on call Firefighters and EMT as of 07/20/24 at midnight.

Yays: Grams, Kramar, Beauregard

Nays: None

Abstain: Scott

Motion carried.

Moved by Scott supported by Beauregard to approve request to reduce City utility bill for 2017-31401-00 by \$154.59. Motion carried unanimously.

ADJOURNMENT

Moved by Kramar supported by Grams to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 5:51 p.m.

Cherie Grams, Mayor

ATTEST:

Becky Lammi, City Administrator



Saint Louis County

Administration • 100 North Fifth Avenue West, Room 202 • Duluth, MN 55802
Phone: (218) 726-2448 • www.stlouiscountymn.gov

Date: July 3, 2024

To: Township and City Officials

On June 6, 2024, the St. Louis County Liquor Licensing Committee (the "Committee") voted unanimously to recommend that the St. Louis County Board enact a county-wide moratorium prohibiting registration and operation of cannabis businesses through December 31, 2024, pursuant to Minnesota Statutes sections 342.13(e) (2024) and 145A.05 (2023).

The goal of the proposed moratorium is to allow local units of government time to determine what actions are most appropriate for their respective jurisdictions relative to cannabis business operations, including zoning and enforcement implications, as well as the potential impact of those actions on the ongoing health, safety and welfare their citizens. *The St. Louis County Board will hold a public hearing on the proposed moratorium at 10:00 a.m. on July 23, 2024, at the Ely City Hall, 209 East Chapman Street, Ely, Minnesota.*

The Committee's decision to recommend the enactment of a county-wide moratorium was reached after its consideration of several factors, including the uncertainties local units of government face regarding the cannabis business registration process. The Office of Cannabis Management is engaged in the rulemaking process. This process is not expected to be completed until sometime in early 2025.

Several changes were made during this past legislative session to the cannabis laws, including the possibility of early licensing approval by the Office of Cannabis Management for social equity applicants, which could occur prior to January 1, 2025. The Committee felt it was important to ensure no cannabis business licenses could be approved until after local units of government had an opportunity to enact local regulations.

St. Louis County will continue to monitor the results of the rulemaking process from the Office of Cannabis Management and engage in ongoing discussions with other local units of government within the County. For cities and townships who exercise independent zoning authority, note that though the proposed moratorium would apply county-wide, the County's cannabis ordinance will apply only in areas where the County has zoning authority when enacted.

St. Louis County is also committed to prioritizing the health, safety, and welfare of its citizens in its regulations and policies. Through our ordinance development we will aim to maximize the protection of youth and vulnerable populations by preventing normalization, decreasing youth exposure and access opportunities, lessening involuntary exposure, and preventing public intoxication and impaired driving.

Attached to this correspondence please find a draft of the proposed moratorium to be considered by the St. Louis County Board, as well as a fact sheet discussing health and safety considerations for cannabis regulation and opportunities for local cannabis regulation.

In the coming weeks and months, should you have questions or concerns, or desire to have a conversation regarding the moratorium or the County's next steps relative to the regulation of cannabis businesses, please reach out to Assistant St. Louis County Attorneys Kristen Swanson or Jim Nephew. Ms. Swanson and Mr. Nephew can be reached by telephone at (218) 726-2323 or by email at swansonk@stlouiscountymn.gov or nephewj@stlouiscountymn.gov.

Regards,



Kevin Z. Gray
County Administrator

St. Louis County Cannabis Business Registration Moratorium

Article I. General Provisions and Definitions

Section 1.1 Purpose

This ordinance places a moratorium on the registration of cannabis businesses, as defined in Minnesota Statutes section 342.01, subdivision 17 (2024), for the entirety of St. Louis County through December 31, 2024. St. Louis County finds this moratorium is necessary to protect the planning process and to address the actual or potential public health risks posed by registration of cannabis businesses. The goal of the moratorium is to allow local units of government time to determine what actions are most appropriate for their respective jurisdictions relative to cannabis business operations, including zoning and enforcement implications, as well as the potential impact of those actions on the ongoing health, safety and welfare of their citizens.

Section 1.2 Background

In 2023, the Minnesota Legislature legalized adult-use cannabis and established the Office of Cannabis Management (the "OCM"), which is responsible for developing and implementing the operation and regulatory systems governing the cannabis industry in Minnesota. In 2024, the Legislature enacted revisions to further clarify the 2023 law, including one provision that authorizes the OCM's issuance of provisional licenses and a lottery for cannabis businesses prior to January 1, 2025.

The OCM controls the application and approval process for cannabis businesses. The OCM is currently engaged in the rulemaking process, which will directly impact the registration and implementation procedures for cannabis businesses under the Minnesota cannabis law. The rulemaking process will not be completed prior to December 31, 2024.

Minnesota Statutes section 342.13(e) (2024) allows for a local unit of government to adopt an interim ordinance to protect the planning process, including prohibition of the registration of any cannabis business through December 31, 2024.

St. Louis County is conducting an internal study and ongoing discussions regarding the registration of cannabis businesses in its jurisdiction related to zoning, enforcement, compliance checks, and consideration of concerns related to the public health, safety, and welfare of its citizens.

Section 1.3 Authority

Minnesota Statutes sections 394.21 through 394.37 and Minnesota Statutes section 145A.05 allow a county to enact ordinances and official controls on a county wide-basis, including those that address actual or potential threats to public health.

Minnesota Statutes section 342.13(e) (2024) allows for a local unit of government to adopt an interim ordinance to protect the planning process, including the prohibition of the registration of any cannabis business through December 31, 2024.

Article II. Moratorium Established

Section 2.1 Moratorium

In accordance with the purpose set forth above and pursuant to the authority of Minnesota Statutes sections 342.13(e) (2024) and 145A.05 (2023), a moratorium is imposed on the registration of cannabis businesses in the entirety of St. Louis County through December 31, 2024.

Section 2.2 Effective Date

This Ordinance shall take effect on the date of its enactment and shall be in effect through December 31, 2024.

Section 2.3 Prohibition

No person, firm, entity, or corporation shall operate a cannabis business within St. Louis County through December 31, 2024.

Article III. Administration and Enforcement

Section 3.1 Enforcement

St. Louis County may enforce any provision of this Ordinance by any means allowed by local, state or federal law.

Section 3.2 Severability

Every section, provision, or part of this Ordinance is declared to be severable from every other section, provision, or part hereof to the extent that, if any section, provision, or part of this ordinance shall be held invalid by a court of competent jurisdiction, such holding shall not invalidate any other section, provision, or part hereof.

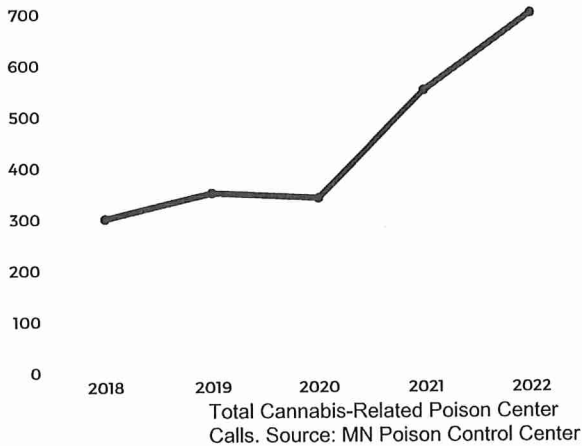
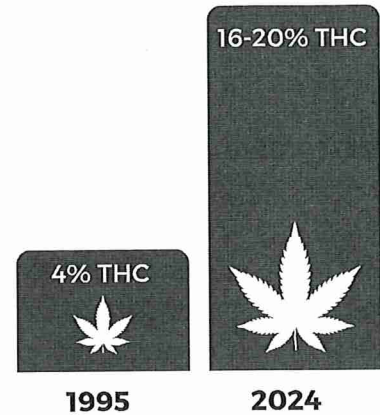
Article IV. Repealer

This Ordinance will be repealed at 11:59 p.m. on December 31, 2024.

Health and Safety Considerations for Cannabis Regulation

Potency & Risk for Addiction

Today's cannabis is stronger than ever before, with **3X the potency** of THC compared to 30 years ago. In 2022, nearly 40% of Minnesotans aged 18-25 reported using marijuana in the past 12 months. Approximately **1 in 10** people who use cannabis will develop an addiction. Youth, as well as individuals with low socioeconomic status or other vulnerabilities, are more likely to have a use disorder, with risk for addiction increasing to upwards of **1 in 6**.

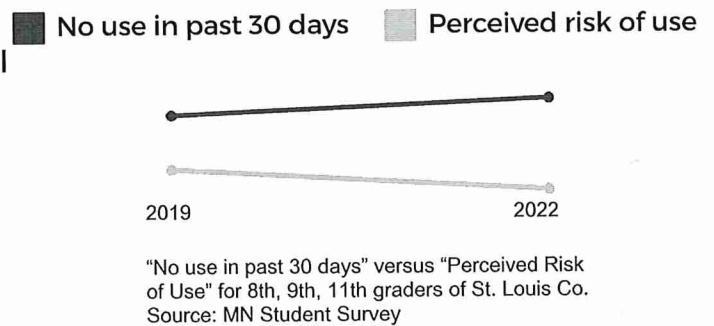


Accidents & Poisonings

Emergency rooms and poison control center calls have seen an increase in cannabis related incidents. Cannabis related calls for kids **under age 5 increased 648%** between 2018 and 2022. Regardless of age, edibles are the most common cannabis-related product call category. Between 2018 and 2020, fatal crashes involving cannabis **more than doubled**. Driving under the influence of any cannabis product is illegal.

Underage Use & Perceived Risk

As of early 2022, **91% of teens** in St. Louis County reported **NOT using cannabis** in a typical month, an increase from 2019. However, over time we have seen a decrease among teens in their risk perception of marijuana use. All cannabis products, including any low-potency hemp products, are illegal for anyone under the age of 21 years of age.



Long-Term Health Impacts

Research shows that long-term cannabis use can cause permanent IQ loss, as much as **8 points**. Additionally, studies link cannabis use to **depression, anxiety, suicide planning and psychotic episodes**. Marijuana use during pregnancy, or while breastfeeding, can negatively impact the child's healthy development.



Opportunities for Local Regulation

Local units of government are permitted to enact regulations on the time, place and manner of cannabis businesses and usage. The statutory authority and related potential public health benefits for these restrictions are listed below.

RESTRICTING PUBLIC USE

Minnesota Statutes section 152.0263, subd. 5 (2023): A local unit of government may adopt an ordinance establishing a petty misdemeanor offense for a person who unlawfully uses cannabis flower, cannabis products, lower potency hemp edibles, or hemp derived consumer products in a public place.[1]

Minnesota Statutes section 342.40, subd. 8(e) (2024): A statutory or home rule charter city or county may enact and enforce measures to protect individuals from secondhand smoke or involuntary exposure to aerosol or vapor from electronic delivery devices.[2]

Potential public health benefits from these restrictions include reduction in youth exposure and access to cannabis, normalization of use of cannabis, exposure to second-hand smoke and involuntary exposure, public intoxication and impaired driving.

LIMITATIONS ON HOURS OF OPERATION

Minnesota Statutes section 342.27, subd. 7(b) (2023): In addition to the statutorily-restricted hours of operation set forth in Minn. Stat. §342.27, subd. 7(a), a local unit of government can impose additional restrictions on the hours of operation of cannabis businesses to include any period between 9:00 p.m. and 2:00 a.m. the following day or between 8:00 a.m. and 10:00 a.m. on the days of Monday through Saturday.

Potential public health benefits from the hours of operation restrictions include reduction in youth exposure and access to cannabis, normalization of use, public intoxication, impaired driving and combined consumption with alcohol.

RESTRICTIONS ON CANNABIS BUSINESS LOCATIONS

Minnesota Statutes section 342.13(c) (2024): A local unit of government may prohibit the operation of a cannabis business within 1,000 feet of a school or 500 feet of a daycare, residential treatment facility, or any attraction within a public park that is regularly used by minors, including a playground or athletic field.

Potential public health benefits from distancing incompatible facilities include reduction in youth exposure and access to cannabis and normalization of use.

Additional resources around adult-use cannabis regulations and ordinances:

Minnesota Office of Cannabis Management, A Guide for Local Minnesota Governments on Adult-Use Cannabis www.mn.gov/ocm

League of Minnesota Cities www.lmc.org

Association of Minnesota Counties, Cannabis Planning & Zoning for Minnesota Counties www.mncounties.org

Public Health Law Center www.publichealthlawcenter.org

St. Louis County Public Health www.StLouisCountyMN.gov/publichealth

[1] A public place has limitations as set forth in subparagraphs (1)-(3).

[2] These restrictions refer to the restrictions on tobacco smoking or vaping in the Minnesota Clean Air Act as set forth in Minnesota Statutes sections 144.413-144.414 (2023).



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AMERICAN PICKERS to Film in Minnesota

The American Pickers are excited to return to Minnesota! They plan to film episodes of The History Channel hit television series throughout your area in September 2024.

AMERICAN PICKERS is a documentary series that explores the fascinating world of antique “picking” on The History Channel. The hit show follows skilled pickers in the business, as they hunt for America’s most valuable antiques. **They are always excited to find historically significant or rare items, in addition to unforgettable Characters and their collections.**

As they hit the back roads from coast to coast, the Pickers are on a mission to recycle and rescue forgotten relics. Along the way, they want to meet characters with amazing stories and fun items. They hope to give historically significant objects a new lease on life while learning a thing or two about America’s past along the way. **The Pickers have seen a lot of rusty gold over the years and are always looking to discover something they’ve never seen before.** They are ready to find extraordinary items and hear fascinating tales about them.

The American Pickers TV Show is looking for leads and would love to explore your hidden treasure. If **you or someone you know** has a unique item, story to tell, and is ready to sell...we would love to hear from you! Please note, **the Pickers DO NOT pick stores, flea markets, malls, auction businesses, museums, or anything open to the public.** If interested, please send us **your name, phone number, location, and description of the collection with photos** to:

americanpickers@cinelflix.com or call (646) 493-2184

facebook: @GotAPick



AMERICAN PICKERS



AMERICAN PICKERS ARE LOOKING FOR LARGE, RARE COLLECTIONS & THINGS THEY'VE NEVER SEEN BEFORE. TELL US THE INTERESTING STORY BEHIND YOUR STUFF!

TO BE CONSIDERED, PLEASE CONTACT US AT:

AMERICANPICKERS@CINEFLIX.COM

or leave a voicemail at (646) 493-2184

or on facebook: @GotAPick

PLEASE LET US KNOW:

- YOUR NAME, TOWN & STATE**
- PHONE NUMBER**
- WHERE YOUR COLLECTION IS LOCATED**
- A DESCRIPTION OF YOUR ITEMS**



HOYT LAKES PUBLIC LIBRARY

April 16, 2024

The meeting was called to order at 5:04 p.m. by Chair Sandy Nemanic. Present: Sue Sowers, Sandy Nemanic, Holly Gross, and Sarah Royseth. Sharon Nelson was absent for cause.

MINUTES from March 19 were read and approved. A motion was made by Holly and seconded by Shelly to approve the minutes. Unanimously carried.

TREASURER'S REPORT: The Treasurer's Report was read and approved. A motion was made by Sarah and seconded by Sandy to approve the Treasurer's Report. Unanimously carried.

LIBRARIAN'S REPORT: There were 4 new registrations in Mar. Local usage was 88%. TalkBox had 1 use. Downloadable items and Hoopla total 325. Hoopla usage was 132. ILL's sent out were 163. ILL's received were 124. The total circulation for Mar was 1060. Computer usage was 119. A motion was made by Holly and seconded by Shelly to approve the Librarian's Report. Unanimously carried.

NEW INVOICES: The invoices were discussed. A motion was made by Sarah and seconded by Sandy to approve the new invoices. Unanimously carried.

OLD BUSINESS:

1. Inventory project is complete.
2. Swiftie Party a success with 71 attendees.
3. Fun fact: 109 patrons use HOOPLA and have borrowed 21,894 unique titles.

NEW BUSINESS:

1. Summer Reading program calendar kicks off June 3 from 2-3:30 and ends with the Turtle Races on Water Carnival Friday, July 26. Lots of fun events are scheduled during those weeks.
2. Upcoming programs:
 - Hello Range: New Iron Ranger Gatherings; April 23, May 28, June 25 from 4:30 – 6, w/ dinner.
 - Sit and Stitch will be the 4th Sat (April 27) at 10:30am (this will be the last S&S until Fall)
 - Book Bites will be the 3rd Tues (May 21) at 2pm
 - Monthly movies will be the 2nd Thursday (May 9) at 1pm: Boys in the Boat
 - Monthly crafts on the 4th Tues (April 23) at 11am: Button Flowers
 - Week of May 12, possible presentation by Chief Soular and K9 Team

The next Library Board meeting will be Tuesday May 21, 2024 at 5:00pm.

A motion was made by Holly and seconded by Shelly to adjourn at 5:50pm. Unanimously carried.

Respectfully submitted,
Sarah Royseth

June 5th, 2024

Assistant Chief Eckman called the monthly meeting of the HLFD to order at 6:35pm

Fire members present: Eckman, Hanson, Dudley, Olmstead, Mirau, Westlund, Benck, Shimmin, Wolner, Scott, Ridlon, Radtke,
EMS members present: Carland, Elg, Wippler, Powell, Baudek

Minutes from the last meeting were read and approved by members.

EQUIPMENT CHECK JUNE: Vreeland- Ambulance, K. Eckman- Fire, Wippler- Ambulance, Hanson- Fire
OLD BUSINESS

Fire- Pump Training/Foam
Fireman Olympics Training

Ambulance- DE-American CME Stroke: EMS transport Options
DE American CME Large Vessel Occlusion Stroke
DE- American CME Anatomy and Physiology of a Stroke

AMBULANCE Report

- July 8th-29th Meet up and Chow down Mondays, 11:45-1:00
- Pulse Point for professional-Olmstead sent everyone's email to Dispatch to sign up. Everyone w
- Hardship Variance received
- Pt in Biwabik Ambulance Service Area with Mono-Mono twins, needs ALS intercept and transport to Duluth
- 78 calls May
- Mel Vacation June 5th-16th
- ESST changes- Fire/EMS no longer get ESST, can still use current balance
- Legislative Laws update-see Mel if any questions

COMMITTEE REPORTS

- Banquet-Eckman will chair, August 17th

CORRESPONDENCE

- Chicken Run-Award Letter

MONTHLY SOG

- MASS CASUALTY INCIDENT RESPONSE

NEW BUSINESS

- Hose testing June 17th in Hoyt Lakes
- Biwabik Fire Dept Box Alarm- All but BIFD4 Area for structure fires
- Radio Grant- Chief House to Fill out
- New OSHA standard for Firefighting comment period extend
- Biwabik Fire Dept training schedule-Mondays and Tuesdays, training schedule on board
- Start training for Fireman's Olympics in June
- 1 Fire Call May

RELIEF-General Fund

Monthly Financial Report passed around.

The checkbook and all financial information were on display for members to view before, during, and after meeting.

Ajournement motion : Dudley 2nd Mirau Motion passed

Guests present:

**MINUTES
EAST RANGE PUBLIC SAFETY BOARD
Emergency Services Building Hoyt Lakes, MN
Monday, June 10, 2024 @ 4:00 p.m.**

PRESENT: Deb Kramar, Dan Goette, Richard Hess and Stuart Beauregard
ALSO PRESENT: Timothy Soular, Becky Lammi, Luke Heikkila and Tiffany Jones

Meeting was called to order at 4:05 pm by Chairperson Kramar.

APPROVAL OF MINUTES

Moved by Hess supported by Goette to approve the meeting minutes of May 13, 2024. MOTION CARRIED UNANIMOUSLY.

MONTHLY FINANCIAL REPORTS

Moved by Goette supported by Hess to approve the following financials as presented:

- a. May 2024 Receipts: \$ 233,042.96
- b. May 2024 Payroll: \$ 82,344.22
- c. May 2024 Accounts Payable: \$ 27,728.83

MOTION CARRIED UNANIMOUSLY.

OLD BUSINESS

A special meeting will take place for interviewing Sergeant candidates prior to the July ERPSB regular meeting. The specifics will be posted once the special meeting date is determined.

NEW BUSINESS

Lammi informed the board the salary, non-union and union contracts end 12/31/24 and a negotiation committee needs to be in place. Heikkila or Lammi will be part of the committee along with the two board members that are approved via motion.

Moved by Beauregard supported by Goette to have ERPSB members Hess and Kramar on the contract negotiation committee. MOTION CARRIED UNANIMOUSLY.

REPORTS FROM STAFF

Chief Soular spoke briefly on the following: K9 Officer Siebert & K9 Tac's certification, trainings, donation status and assisting other agencies on calls; upcoming 3rd of July and Water Carnival prep and 2023's issues; fire at Steven Chambers; Aurora pickle ball court damage; Aurora stabbing suspect plead guilty; THC commercial grow operation interest in Aurora but no interest in Hoyt Lakes at this time; officers' time off and his retirement plan is on track.

HL Administrator Lammi discussed budget worksheets and working on a grant.

Aurora Administrator Heikkila discussed resident water theft and blight issues.

Next Meeting will take place on Monday, July 8th, 2024 at 4:00 p.m.

ADJOURN

**Moved by Beauregard supported by Goette to adjourn. MOTION CARRIED UNANIMOUSLY.
Meeting adjourned at 4:25 p.m.**

Investment Report

6

Ending 06/28/2024

Ambulance

Bank	FDIC	% Return	Purchase Date	Maturity Date	Type	Amount
Bank Deposit Program						\$ 149,621.42
						\$ 149,621.42

General

Bank	FDIC	% Return	Purchase Date	Maturity Date	Type	Amount
Live Oak BKG Co	58665	0.4	1/11/2021	7/15/2025	CD - Fixed	\$ 100,000.00
Bank Deposit Program						\$ 115,693.85
						\$ 215,693.85

Sewer

Bank	FDIC	% Return	Purchase Date	Maturity Date	Type	Amount
Southstate Bank	33555	5.15	3/13/2023	6/14/2024	CD - Fixed	
Charles Schwab	57450	5.2	3/7/2023	9/16/2024	CD - Fixed	\$ 100,000.00
BMW Bank of North Amer	35141	0.4	11/18/2020	11/20/2024	CD - Fixed	\$ 100,000.00
Bank Hapoalim	33686	0.45	11/13/2020	11/17/2025	CD - Fixed	\$ 150,000.00
Bank Deposit Program						\$ 203,703.09
						\$ 553,703.09

Water

Bank	FDIC	% Return	Purchase Date	Maturity Date	Type	Amount
JP Morgan Chase Bank	628	1	9/22/2020	2/18/2029	CD-Fixed	\$ 100,000.00
Bank Deposit Program						\$ 4,311.74
						\$ 104,311.74

Total: \$ 1,023,330.10

CITY OF HOYT LAKES
FUND SUMMARY
FOR THE 6 MONTHS ENDING JUNE 30, 2024

GENERAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAXES	737,687.81	770,898.35	5,867,405.00	5,096,506.65	13.1
LICENSES & PERMITS	184.00	4,126.00	21,000.00	16,874.00	19.7
FEDERAL, STATE AND LOCAL AID	.00	198,141.67	3,552,750.00	3,354,608.33	5.6
CHARGES FOR SERVICES	16,008.26	97,661.17	460,500.00	362,838.83	21.2
FINES & FORFEITS	18.00	1,099.15	.00	(1,099.15)	.0
MISCELLANEOUS REVENUE	14,346.27	222,011.95	36,000.00	(186,011.95)	616.7
CAMPGROUND REVENUE	24,662.00	122,897.46	652,500.00	529,602.54	18.8
OTHER REVENUE	2,983.33	17,899.98	22,500.00	4,600.02	79.6
	<u>795,889.67</u>	<u>1,434,735.73</u>	<u>10,612,655.00</u>	<u>9,177,919.27</u>	<u>13.5</u>
<u>EXPENDITURES</u>					
ELECTED OFFICIALS	16,622.47	38,838.08	60,195.00	21,356.92	64.5
ADMINISTRATION	31,988.13	239,446.50	490,392.00	250,945.50	48.8
ELECTIONS	.00	4,120.10	10,012.00	5,891.90	41.2
AUDITOR	.00	.00	32,000.00	32,000.00	.0
ATTORNEY	1,615.00	12,770.00	28,000.00	15,230.00	45.6
OTHER GENERAL GOVT	4,956.80	30,926.48	122,600.00	91,673.52	25.2
PLANNING & ZONING	1,937.34	3,657.70	14,293.00	10,635.30	25.6
BUILDINGS	9,259.81	94,837.77	158,187.00	63,349.23	60.0
POLICE	51,015.50	419,372.37	605,984.00	186,611.63	69.2
FIRE	11,222.36	39,702.39	122,748.00	83,045.61	32.3
AMBULANCE	.00	56.25	12,000.00	11,943.75	.5
ANIMAL CONTROL	77.25	4,725.84	10,669.00	5,943.16	44.3
PUBLIC WORKS	69,406.71	403,835.94	958,449.00	554,613.06	42.1
RECREATION	12,587.66	56,146.01	117,012.00	60,865.99	48.0
ARENA	19,618.10	292,710.02	202,913.00	(89,797.02)	144.3
RETIREEES CENTER	58.58	1,421.26	3,700.00	2,278.74	38.4
COMMUNITY BUILDING	1,025.39	6,645.50	18,065.00	11,419.50	36.8
GOLF COURSE	17,399.05	68,141.17	146,984.00	78,842.83	46.4
LIBRARY	16,016.83	107,967.82	237,835.00	129,867.18	45.4
FISHERMAN'S POINT	10,247.42	34,537.76	168,800.00	134,262.24	20.5
ECONOMIC DEVELOPMENT	.00	7,500.00	25,050.00	17,550.00	29.9
	<u>275,054.40</u>	<u>1,867,358.96</u>	<u>3,545,888.00</u>	<u>1,678,529.04</u>	<u>52.7</u>
	<u>520,835.27</u>	<u>(432,623.23)</u>	<u>7,066,767.00</u>	<u>7,499,390.23</u>	<u>(6.1)</u>

CITY OF HOYT LAKES
 FUND SUMMARY
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

AMBULANCE SPECIAL REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
FEDERAL, STATE AND LOCAL AID	4,212.24	56,986.84	(80,000.00)	(136,986.84)	71.2
CHARGES FOR SERVICES	38,232.82	429,770.74	(797,858.00)	(1,227,628.74)	53.9
MISCELLANEOUS REVENUE	313.50	14,197.71	(12,000.00)	(26,197.71)	118.3
	<u>42,758.56</u>	<u>500,955.29</u>	<u>(889,858.00)</u>	<u>(1,390,813.29)</u>	<u>56.3</u>
<u>EXPENDITURES</u>					
AMBULANCE	59,449.83	470,344.05	985,085.00	514,740.95	47.8
DEPT 49990	.00	.00	95,000.00	95,000.00	.0
	<u>59,449.83</u>	<u>470,344.05</u>	<u>1,080,085.00</u>	<u>609,740.95</u>	<u>43.6</u>
	<u>(16,691.27)</u>	<u>30,611.24</u>	<u>(1,969,943.00)</u>	<u>(2,000,554.24)</u>	<u>1.6</u>

CITY OF HOYT LAKES
 FUND SUMMARY
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

CEMETERY SPECIAL REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	1,050.00	6,950.00	(23,000.00)	(29,950.00)	30.2
	<u>1,050.00</u>	<u>6,950.00</u>	<u>(23,000.00)</u>	<u>(29,950.00)</u>	<u>30.2</u>
<u>EXPENDITURES</u>					
CEMETERY	1,104.89	2,565.87	13,118.00	10,552.13	19.6
	<u>1,104.89</u>	<u>2,565.87</u>	<u>13,118.00</u>	<u>10,552.13</u>	<u>19.6</u>
	<u>(54.89)</u>	<u>4,384.13</u>	<u>(36,118.00)</u>	<u>(40,502.13)</u>	<u>12.1</u>

CITY OF HOYT LAKES
 FUND SUMMARY
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

ARP SPECIAL REVENUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
<u>EXPENDITURES</u>					
DEPARTMENT 000	26,575.00	29,775.00	.00	(29,775.00)	.0
	26,575.00	29,775.00	.00	(29,775.00)	.0
	(26,575.00)	(29,775.00)	.00	29,775.00	.0

CITY OF HOYT LAKES
 FUND SUMMARY
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

RANGER ATV FISCAL AGENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
FEDERAL, STATE AND LOCAL AID	224,887.05	490,539.58	.00	(490,539.58)	.0
	224,887.05	490,539.58	.00	(490,539.58)	.0
<u>EXPENDITURES</u>					
RANGER ATV FISCAL AGENT	138,976.45	490,707.89	.00	(490,707.89)	.0
	138,976.45	490,707.89	.00	(490,707.89)	.0
	85,910.60	(168.31)	.00	168.31	.0

CITY OF HOYT LAKES
 FUND SUMMARY
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

WATER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	3.65	496.60	2,400.00	1,903.40	20.7
UTILITY REVENUE	47,567.62	297,531.75	1,719,100.00	1,421,568.25	17.3
	<u>47,571.27</u>	<u>298,028.35</u>	<u>1,721,500.00</u>	<u>1,423,471.65</u>	<u>17.3</u>
<u>EXPENDITURES</u>					
WATER	42,938.32	268,911.01	614,606.00	345,694.99	43.8
	<u>42,938.32</u>	<u>268,911.01</u>	<u>614,606.00</u>	<u>345,694.99</u>	<u>43.8</u>
	<u><u>4,632.95</u></u>	<u><u>29,117.34</u></u>	<u><u>1,106,894.00</u></u>	<u><u>1,077,776.66</u></u>	<u><u>2.6</u></u>

CITY OF HOYT LAKES
 FUND SUMMARY
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

SEWER ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
FEDERAL, STATE AND LOCAL AID	21,940.10	21,940.10	.00	(21,940.10)	.0
MISCELLANEOUS REVENUE	2,525.99	16,779.37	9,000.00	(7,779.37)	186.4
UTILITY REVENUE	72,326.72	484,808.76	2,832,000.00	2,347,191.24	17.1
	<u>96,792.81</u>	<u>523,528.23</u>	<u>2,841,000.00</u>	<u>2,317,471.77</u>	<u>18.4</u>
<u>EXPENDITURES</u>					
WASTE WATER	45,799.69	440,818.46	994,360.00	553,541.54	44.3
	<u>45,799.69</u>	<u>440,818.46</u>	<u>994,360.00</u>	<u>553,541.54</u>	<u>44.3</u>
	<u>50,993.12</u>	<u>82,709.77</u>	<u>1,846,640.00</u>	<u>1,763,930.23</u>	<u>4.5</u>

CITY OF HOYT LAKES
 FUND SUMMARY
 FOR THE 6 MONTHS ENDING JUNE 30, 2024

SANITATION ENTERPRISE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	.00	276.34	.00	(276.34)	.0
UTILITY REVENUE	31,469.65	192,365.78	1,057,000.00	864,634.22	18.2
	<u>31,469.65</u>	<u>192,642.12</u>	<u>1,057,000.00</u>	<u>864,357.88</u>	<u>18.2</u>
<u>EXPENDITURES</u>					
SANITATION	38,390.68	174,905.40	337,036.00	162,130.60	51.9
	<u>38,390.68</u>	<u>174,905.40</u>	<u>337,036.00</u>	<u>162,130.60</u>	<u>51.9</u>
	<u>(6,921.03)</u>	<u>17,736.72</u>	<u>719,964.00</u>	<u>702,227.28</u>	<u>2.5</u>



Invoice

Invoice Number: 468764

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055



BILL TO:
Attn: Accounts Payable Ranger Snowmobile & ATV Club PO Box 432 Hoyt Lakes MN 55750
REMIT PAYMENT TO:
Short Elliott Hendrickson, Inc. PO Box 64780 Saint Paul, MN 55164-0780

Pay This Amount	\$18,446.30
Due Date	13-JUN-24
Invoice Date	14-JUN-24
Bill Through Date	31-MAY-24
Terms	30 NET
SEH Customer Acct #	74117
Customer Project #	
Agreement / PO #	172688
Project Manager	Jason Chopp jchopp@sehinc.com 218.741.4284
Client Service Manager	Jason Chopp jchopp@sehinc.com 218.741.4284
Accounting Representative	Caleb Stanford cstanford@sehinc.com 651.490.2000

Project #	Project Name	Project Description
172688	RSATV Bird Lake ATV Trail	Bird Lake ATV Trail

Notes:

CC:

blammi@hoytlakes.com
blackhawk@lakeconnections.net

Task: 2.0 - Const Admin

Fee		Amount
Description	(72% of \$18,000.00) less previously billed of \$9,540.00	\$3,420.00
		\$3,420.00
		Task: 2.0 Total: \$3,420.00

Task: 3.0 - RPR / Staking

Direct			
Personnel	Hours	Rate	Amount
Chopp, Jason J	2.00	193.72	\$387.45
Feldt, Mark E	8.00	122.72	\$981.79
Kalisch, Austin	7.00	123.45	\$864.15



Invoice

Invoice Number: **468764**

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

Task: 3.0 - RPR / Staking

Personnel	Hours	Rate	Amount
Kalisch, Austin	2.75	123.48	\$339.57
Kalisch, Austin	1.50	123.46	\$185.19
Kalisch, Austin	4.75	123.45	\$586.37
Kalisch, Austin	0.75	123.44	\$92.58
Moors, Nathan B	82.00	56.70	\$4,649.40
Moors, Nathan B	9.00	59.85	\$538.65
Moors, Nathan B	9.50	59.85	\$568.58
Moors, Nathan B	11.50	59.85	\$688.28
Moors, Nathan B	40.50	59.85	\$2,423.94
Moors, Nathan B	8.50	59.85	\$508.73
Seeley, Timothy R (Tim)	8.00	133.97	\$1,071.76
	195.75		\$13,886.44

Reimbursed - Expenses

Expenditure Type	Amount
Mileage	\$720.66
Equip - Vehicles - Survey Vehicle (Hr)	\$39.20
Equip - Survey and GPS - GPS - Srv Grade (Hr)	\$280.00
Equip - Vehicles - ATV (Day)	\$100.00
	\$1,139.86

Task: 3.0 Total: \$15,026.30

Invoice total \$18,446.30



Invoice

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055

Invoice Number: 468768

11.2



BILL TO:

Attn: Accounts Payable
Ranger Snowmobile & ATV Club
PO Box 432
Hoyt Lakes MN 55750

REMIT PAYMENT TO:

Short Elliott Hendrickson, Inc.
PO Box 64780
Saint Paul, MN 55164-0780

Pay This Amount	\$1,400.00
Due Date	13-JUN-24
Invoice Date	14-JUN-24
Bill Through Date	31-MAY-24
Terms	30 NET
SEH Customer Acct #	74117
Customer Project #	
Agreement / PO #	176434
Project Manager	Jason Chopp jchopp@sehinc.com 218.741.4284
Client Service Manager	Natalie White nwhite@sehinc.com 218.279.3000
Accounting Representative	Caleb Stanford cstanford@sehinc.com 651.490.2000

Project #	Project Name	Project Description
176434	RSATV Skibo Road ATV Trail	Skibo Road ATV Trail

Notes:

CC:

blammi@hoytlakes.com

Task: 1.0 - Project Delivery

Fee

Description	Amount
(100% of \$17,500.00) less previously billed of \$16,100.00	\$1,400.00
	\$1,400.00

Task: 1.0 Total: \$1,400.00

Invoice total \$1,400.00

LG555 Government Approval or Acknowledgment for Use of Gambling Funds

Keep this completed form attached to the LG100C in your organization's records. You do not need to submit this form to the Gambling Control Board or the Department of Revenue.

ORGANIZATION AND EXPENDITURE INFORMATION (attach additional sheets if necessary)


Organization Name: Hoyt Lakes Chamber of Commerce	License Number: 04943
Address: PO Box 429	City/State/Zip: Hoyt Lakes, MN 55750

- Amount of proposed lawful purpose expenditure: \$ 650.00
- Check one expenditure category:
 - A. **Contribution to a unit of government**—United States, state of Minnesota, or any of its subdivisions, agencies, or instrumentalities.
 - B. **Wildlife management project or activity** that benefits the public at large, with approval by the Minnesota Department of Natural Resources (DNR).
 - C. **Grooming and maintaining snowmobile or all-terrain vehicle trails** established under Minnesota Statutes, Sections 84.83 and 84.927, including purchase or lease of equipment, with approval by the DNR. All trails must be open to public use.
 - D. **Supplies and materials for safety training and educational programs** coordinated by the DNR, including the Enforcement Division.
 - E. **Citizen monitoring of surface water quality testing** for public waters by individuals or nongovernmental organizations, with Minnesota Pollution Control Agency (MPCA) guidance on monitoring procedures, quality assurance protocols, and data management, providing that data is submitted to the MPCA.

3. Describe the proposed expenditure, including vendors:

tourist bags

- **NO FINANCIAL OR OTHER BENEFIT:** I affirm that the contribution or expenditure does not result in any monetary, economic, financial, or material benefit to our organization, in compliance with Minn. Rule 7861.0320, subp. 17, para. C.
- **FOR DNR-RELATED PROJECTS:** I affirm that when lawful gambling funds are used for grooming and maintaining snowmobile or all-terrain vehicle trails or for any wildlife management project for which reimbursement is received from a unit of government, the reimbursement funds must be deposited in our lawful gambling account and recorded on form LG100C.
- **FOR SURFACE WATER QUALITY TESTING:** I affirm that the MPCA has been consulted in developing the monitoring plan and that the data collected will be submitted to the MPCA. Send form for signature to: Manager, Water Monitoring Section, Minnesota Pollution Control Agency, 520 Lafayette Road North, St. Paul, MN 55155. Website: www.pca.state.mn.us

 Chief Executive Officer's Signature	<u>3/7/24</u> Date
James Kramar Print Name	<u>218.750.0641</u> Daytime Phone

GOVERNMENT APPROVAL/ACKNOWLEDGMENT

Contribution amount: \$ _____ . Government use of contribution (check one):


- Wildlife**—DNR approves the wildlife management project or activity.
- Trails**—DNR approves the grooming/maintaining of snowmobile and/or all-terrain vehicle trails.
- Safety training**—DNR approves the supplies/materials for DNR safety training and educational programs.
- Water quality testing**—MPCA approves the surface water quality testing project.
- Donation to other unit of government** (city, county, state, federal, or any of their subdivisions) provided the funds will not be used for a pension or retirement fund.

Unit of Government: City of Hoyt Lakes	Phone: 218.225.2344
Address: 206 Kennedy Memorial Drive	City/State/Zip: Hoyt Lakes, MN 55750

By signature below, the representative of the unit of government acknowledges and approves the contribution amount for the use as listed above.

Signature _____	Date _____
Print Name _____	Title _____

Questions? Contact the Minnesota Gambling Control Board at 651-539-1900. This form will be made available in alternative format (i.e. large print, braille) upon request. The information requested on this form will become public information, when requested by the Board, and will be used to determine your compliance with Minnesota statutes and rules governing lawful gambling activities.

**TO: City of Hoyt Lakes
City Council**
FROM: Dan Darbo 
Hoyt Lakes Golf Course
Date: June 7th, 2024

I am writing this note to transfer my liquor license on August 14th to the Shelter Building on midway for the BAM (Bike) Event. Any questions please get back to me. Thank You

Supplemental Information
Regular City of Hoyt Lakes Council Meeting
07/22/2024

11.5 Garden Club request for waiver of fees for a Fisherman's Point Shelter.

The Council approved waiver of fees in 2023. The current rental cost for a shelter is \$30.00.

Potential motion:

Moved by _____ supported by _____ to approve the Garden Club's request for waiver of fees for a Fisherman's Point Shelter.

Tammy Snetsinger

From: Brennan Scott
Sent: Sunday, July 14, 2024 9:38 PM
To: Becky Lammi
Cc: Tammy Snetsinger
Subject: For Next Council Meeting - Agenda

Hi,

The Garden Club would like to reserve and use one of the shelters at the end of Fisherman's Point on August 21st for the day. Preferably, they would like to use the first shelter (i.e., the one across the road from the basketball court). I believe this is officially called picnic shelter #3. The Garden Club would be utilizing this shelter as the place to have their summer BBQ.

The Garden Club is asking the City Council to wave the costs of reserving and utilizing the shelter, so that they can use it at no cost.

- Thank you,

Brennan

**City of Hoyt Lakes
Resolution 2024-016**

A Resolution Authorizing the City Administrator to File an Application with the National Volunteer Fire Council for the State Farm Good Neighbor Firefighter Safety Program Grant.

WHEREAS, the City of Hoyt Lakes approves of the application to the National Volunteer Fire Council (NVFC) for the State Farm Good Neighbor Firefighter Safety Program Grant;

WHEREAS, the City of Hoyt Lakes agrees to accept funding for the project if approved by the NVFC;

WHEREAS, the City of Hoyt Lakes intends to purchase two sets of turnout gear for the City of Hoyt Lakes paid-on-call firefighters;

WHEREAS, the City of Hoyt Lakes wishes to apply for a grant totaling no more than \$10,000;

NOW, THEREFORE BE IT RESOLVED, the City Administrator through actions of the Mayor and City Council, is hereby authorized to execute and file an application on behalf of the City of Hoyt Lakes, with the National Volunteer Fire Council for the State Farm Good Neighbor Firefighter Safety Program Grant for the project described above.

Moved by Councilor XXX and seconded by Councilor XXX that the foregoing resolution be adopted.

Voting Aye:

Voting No:

Adopted this 17th day of July 2024.

Cherie Grams
Mayor

ATTEST: _____
Becky Lammi
City Administrator

Supplemental Information
Regular City of Hoyt Lakes Council Meeting
07/22/2024

11.7 Contract with Range Credit Bureau for collections of a past due accounts receivable account.

Mudder's Market was delivered City garbage bags to sell beginning in August 2023. Their account was last current on 11/08/2023. Since that payment, they have received \$18,999.73 worth of bags, and have made \$5,000 worth of payments. Their current balance due is \$13,999.73.

On April 15, 2024 City Administrator Lammi sent a letter stating the City had not received payment since 11/08/2023 and would no longer be delivering bags and stated if payment was not made the account would be sent to collections. City Administrator Lammi spoke with Ms. Erickson from Mudder's Market on 05/15/2024 regarding payment on the account. Ms. Erickson stated she would pay \$2500.00 and have the remainder paid by the end of May. On 06/03/2024 City Administrator Lammi spoke with Ms. Erickson again regarding the past due bill, and the City would receive another \$2500.00 payment that day; no payment was received. On 06/13/2024 and 07/05/2024 City Administrator Lammi left a voicemail for Ms. Erickson regarding the past due account. Neither call was returned.

City Administrator Lammi spoke with Range Credit Bureau regarding collections for the account. They stated the collection fee would match the same structure as the account for the City of Hoyt Lakes EMS billings. The contract is attached.

Potential motion:

Moved by _____ supported by _____ to authorize the collection contract with Range Credit Bureau for past due accounts receivable account.



"We collect and prevent bad debt"

310 E HOWARD ST PO BOX 706 HIBBING, MN 55746
1.800.477.7046 218.263.8886

This agreement is entered into this _____, between _____ and RCB Collections. Agency will attempt to collect, as an independent contractor, certain accounts, drafts and other instruments hereinafter collectively referred to as "account" which represents moneys due Client. In consideration of the mutual covenants, terms and conditions herein contained the parties agree as follows:

1.

As to any account which Client may send from time to time to Agency for collection, Agency shall use reasonable care and its best efforts to collect such accounts pursuant to this agreement.

2.

In collecting such accounts, Agency shall comply with all applicable laws, rules and regulations and shall engage only in activities and actions and use only collection tools and methods which fully comply with all applicable laws, rules and regulations. In addition, Agency shall obtain whatever licenses and bonds necessary and will fulfill whatever other requirements as are required in order to perform this agreement.

3.

Agency shall be entitled to _____ 10% 1ST 30DAYS 25% THEREAFTER _____ for all normal collection activity. **Authorized legal action will be at a rate 45% Forwarded, Rerun and accounts under \$100.00 @ 50%.** All costs and expenses incurred in connection with the collection of accounts will be borne by Agency. Agency shall be entitled to such fees on amounts collected by or paid directly to Client on accounts which Client has sent to Agency and which have not been returned to Client. In consideration for costs of collection, any court costs, civil penalties & attorney fees shall be retained by Agency unless otherwise specified. Agency is entitled to our set forth commission rate on day one of accounts turned over to agency

4.

Client interest charged prior to turning accounts over to agency, must be contracted in accordance with all State laws. Agency will not add client interest if these requirements are not met. Contracted interest will not update once accounts are turned over to Agency.

5.

RCB Collections will charge statutory interest on accounts turned over for collections. In Minnesota it is 6% simple interest. In Wisconsin and North Dakota it is 5% simple interest. RCB will retain all prejudgment and all post-judgment interest collected at a rate of 100%

6.

Client agrees to promptly notify Agency of any and all payments received directly and to not make arrangements without contacting Agency. In the event client discovers payment made prior to turning over to collections, agency will still be entitled to our agreed upon commission rate & any additional court costs incurred. If a debtor pays a client directly Agency will be entitled to full commission of accounts regardless of the timeframe.

7.

Client agrees to the charges set forth in this agreement and shall promptly pay Agency's statements which shall be due upon receipt.

8.

Agency will keep complete and accurate records with respect to all accounts handled and action taken with respect thereto, which records Agency will allow Client to inspect, audit and/or review upon Client's request.

9.

Any moneys collected by Agency on accounts sent to by Client shall be remitted in full to Client on a monthly basis less any fee(s) to which Agency is entitled as specified in paragraph 3 hereof together with an itemized report listing the accounts upon which collections were made and the amount of any fee(s) due Agency for such collections.

10.

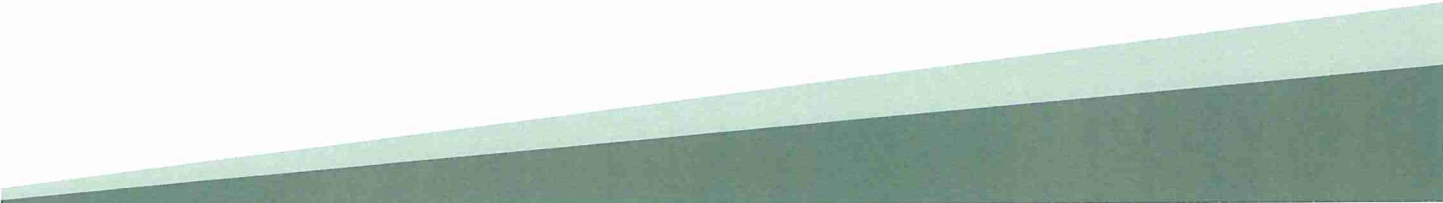
All moneys collected by Agency on accounts sent to it by Client shall be kept by Agency in a separate Trust Account and not commingled with other funds or moneys until such time as they are remitted to Client.

11.

Agency will make no settlement for less than full amount due on an account nor institute any legal action or lawsuit with respect to an account without written or verbal consent of Client.

12.

Agency is and shall at all times be an independent contractor in the performance of this agreement.



13.

This agreement may be terminated by either party upon thirty days written notice. Accounts with payment plans, pending payments, pending legal action or judgment entered will not be returned upon termination of contract. Client will still be paid for those accounts but RCB will not relinquish those accounts upon termination. Should client demand those returned and assigned over to them all incurred legal expense by RCB will be billed to the client.

14.

The terms of this agreement shall be for twelve months from the date of acceptance by Range Credit Bureau, Inc. and shall be automatically renewed on the same terms and conditions unless either party gives notice to terminate as provided for in this agreement.

Would you like Client Connect?

How would you like to receive acknowledgment of accounts?

Print Name / Title

Address

Telephone

City

Email

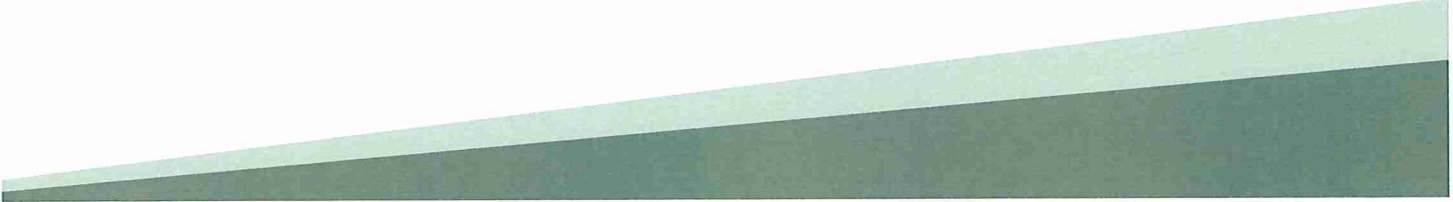
State/Zipcode

Fax

Aaron Bonelli

AaronBonelli

All clients have the option of direct deposit for funds collected. If you would like to utilize this free service please let us know and we will send it to you separately.



Supplemental Information
Regular City of Hoyt Lakes Council Meeting
07/22/2024

11.8 Request to terminate Airgas contract and issue request for proposals for Hoyt Lakes EMS Department oxygen.

The City of Hoyt Lakes signed an agreement with Airgas to provide oxygen for the EMS Department. EMS Director Olmstead is requesting we terminate the contract and seek quotes prior to the contract term ending in March of 2025.

Potential motion:

Moved by _____ supported by _____ to terminate the current Airgas contract as of 03/15/2025.